



RESOLUTION OF THE PRESIDENCY OF THE SPANISH NATIONAL RESEARCH COUNCIL STATE AGENCY (CSIC) IN WHICH ACTIONS OF JOINT MOBILITY WITHIN THE FRAMEWORK OF THE COOPERATION AGREEMENT BETWEEN THE FULBRIGHT COMMISSION AND THE SPANISH NATIONAL RESEARCH COUNCIL STATE AGENCY

CSIC-FULBRIGHT 2024 CALL: research staff

INDEX

CHAPTER 1: Purpose of the call	<i>pag. 1</i>
CHAPTER 2: Bases of the call	<i>pag. 1</i>
CHAPTER 3: Procedures and deadlines for the submissions of applications	<i>pag. 4</i>
CHAPTER 4: Evaluation	<i>pag. 6</i>
CHAPTER 5: Resolution	<i>pag. 7</i>
CHAPTER 6: Administrative situation of the scholar CSIC- Fulbright of his/her stay in the USA and obligations of the grant holder	<i>pag. 8</i>
CHAPTER 7: Control regime	<i>pag. 9</i>
CHAPTER 8: Queries	<i>pag. 9</i>

I. PURPOSE OF THE CALL

The call has as objective to foster, through its own resources, the international mobility of the research staff (postdoctoral researcher, technician and manager) assigned to CSIC to research centres and American universities and, through the collaboration with Fulbright programme, to make negotiations with the aim to organize the mobility and contribute that the stay in the United States is carried out satisfactorily.

The expected impact of the Programme is the improvement of the internationalization of CSIC through the consolidation of stable links of scientific cooperation between CSIC teams and United States of America (USA), through the organization of mobility stays for research, training or specialization of the staff.



2. BASES OF THE CALL

A maximum of **10 Fulbright aids or grants** to organize **stays between June 1st 2025 and May 30th 2026 in the USA**. The stays will have a minimum duration of 12 weeks and a maximum of 16 weeks.

2.1. Requirements of the applicants

2.1.1 Be CSIC research staff whose situation comply with the instructions which appear in the Staff management manual ¹and provides services in institutes, centres and units of CSIC State Agency. It will be considered as research staff the research staff, technical staff and management staff.

2.1.2. When the applicants are labour staff they should have a compatible contract with the acquisition of the Fulbright scholar status.

2.1.3. The applicants should keep their employment linkage with CSIC during the duration of the stay.

2.1.4. Those who have the nationality or permanent resident in USA cannot participate.

2.1.5. Not having obtained a J visa in the previous two years to the commencement day of the stay.

2.1.6. They could not benefit simultaneously or consecutive in the United States of any other type of scholarship or economic aid granted for equal or similar concepts.

2.1.7. People who have been selected or have been beneficiaries of Fulbright Programme grants within two years since the end of the last grant shall not be eligible.

2.1.8. People who have an employment linkage with CSIC has as purpose the achievement of a doctorate.

¹ Link to the Management Manual: https://www.csic.es/sites/default/files/2023-01/sgarh_manual-de-gestion-de-personal-csic.pdf



2.2. Endowment of the scholarship managed by Fulbright Commission

2.2.1. Basic allocations:

- a) Monthly allocation of **3,200 €/month** in terms of living expenses.
- b) International trip to and from grant of **1,300 €**

2.2.2 Complementary allowances, when the scholar traveling to the USA with the company of the spouse, or person with whom has a first-degree blood relative:

In order to consider accompanying relative the duration of its continuous stay in the USA will have to be a minimum of 80% of the stay of the beneficiary.

- a) Family grant (maximum of 2 escorts) of 150 euros/month for each escort relative.
- b) International trip to and from grant for accompanying of **750 €/escort** (maximum 2 escorts)

2.2.3. Also, the grant includes the following services that the Fulbright Commission shall provide:

a) Necessary documentation, cost and counselling for **visa management** for the beneficiary and the corresponding ones for the dependants accompanying. As for the beneficiaries who are CSIC research staff, they will travel with a “**Exchange Visitor (J-1)**” visa that, once expired, it could no longer be applied within two years from the return date to Spain once the stay concludes. The relatives who accompany the recipient of the grant shall process a ESTA if their stay is no less than 90 days. In case of stays longer than 90 days, the spouse or first-degree relative must travel with a J-2 visa. Those listed as domestic partners will not be able to apply for accompanying family visas (J-2), so they must consult the applicable legislation for stays longer than 90 days and manage, if necessary, the corresponding visa.

b) **Insurance policy** of illness and accidents up to 100,000 dollars cover for accident or illness, subscribed by the USA Government for the Fulbright scholars. Likewise, they will be financed by that Government the administration expenditures generated in the USA for the General Programme Assistance Service.

c) **Economical-administrative management of the grant**, including the payments to the beneficiaries of Fulbright grants.



- d) Participation in **seminars and cultural and scientific activities** that are organized in the USA on behalf of and by Fulbright Programme.
- e) **Support, management and advice services** through the Fulbright Commission from the moment of the granting of the aid until the incorporation to USA., and through the collaborative body in USA during the stay.
- f) Access to Fulbright **Alumni networks**.

2.2.4. Total funding

The total funding of the present call shall amount to a maximum of **168,000 €**.

2.3. Duration and application of the grants

2.3.1. The stays should be benefited without interruption and shall place a minimum duration of 12 weeks and a maximum of 16 weeks to be benefited between **June 1st, 2025 and May 30th, 2026** in the USA. The grants shall be calculated by full weeks.

2.3.2. The duration of the stays of those who do not have the title of doctor, will be of **16 weeks**.

2.3.3. The Fulbright Commission shall tackle the amount of grant to the scholar in a single payment in euros in the bank account that the male or female candidate wants once the incorporation in the destination takes place, although it could anticipate the trip grant previous request to the Fulbright Commission.

3. PROCEDURES AND DEADLINES FOR THE SUBMISSION OF APPLICATIONS

3.1. The proposal and the required documentation shall be submitted by the CSIC applicant via the telematic application of calls in CSIC Intranet: <http://siw.csic.es/icv/> “ CSIC- FULBRIGHT JOINT MOBILITY ACTIONS”.

3.2. Applications shall be written in English, with Time New Roman or Arial font, with a minimum 11 size

3.3. The following standard documents for the call will be exclusively used



3.3.1. Electronic application form, including, as appears in the template and with a maximum size of 5MB:

A) Administration Information:

- Personal data.
- Academic data.
- Professional data
- Selection of the thematic evaluation panel.

B) Information about the stay:

- Desired dates to carry out the stay
- Research centre or university that shall host to the beneficiary, indicating the reason why it has been selected (maximum 500 words).
- Number of family members who will accompany in the stay (when applied).

c) Activities of the stay (maximum 3 pages):

- Summarize of the objective of the stay.
- Development of the **scientific and technical activities** which are going to carry out, according to the objective of the stay (training, collaborative or specialization).
- **Expected Scientific or technical impact, as well as added value:** for the candidates, the research group, ICU and CSIC, as well as the American institution.

The applications that do not respect the standard models or the maximum pages limit, indicated in the present call, shall be directly excluded, not been eligible for its evaluation nor in 1st or 2nd phase.

D. Requested budget

E) Documentation that should be attached to the electronic application

1. Scanned ID or passport
2. Abbreviated CV: CVA model
3. Admission letter of the American institution where they commit to host the Fullbright scholar in the specified dates. This letter should emphasize the interest in the collaboration, and will



have to be signed by the person who shall take in the applicant. In case that this is not competent for the institutional signature, a second letter could be added.

4. If applicable, copy of any visa for USA in force in the two previous years to the initial date of the stay.

3.4. The **submission deadline** for the applications will be from **February 19th to April 5th, 2024**. The reception of the applications shall end at 23:59h of the closing day of the call. The incomplete applications, or that do not full fill the established requirements of the present resolution at closing date, will be automatically rejected.

3.5. Once the submission of applications period ends, it shall be published in CSIC intranet the provisional list of admitted and excluded people. There shall not be correction of errors deadline.

3.6. Private data that appear in the application shall be subject to the protection established by the Organic Law 3/2018, and the Regulation (EU) 2016/679 of the European Parliament. On the basis of articles 6 and 7 of that Regulation, through the submission of the application, the corresponding treatment of data of personal character shall be deemed authorised.

4. EVALUATION

4.1. The evaluation of the proposals will be in two phases according to the profile of the candidates (**scientific, technical or manager**) and the **scientific areas**.

4.2. In the **first phase**, Agencia Valenciana d'Avaluació i Prospectiva (AVAP) will evaluate the admitted applications, answering to the merits, capacity, objectivity or suitability. Specifically, the following aspects shall be considered:

- **Professional and academic merits of the candidate (up to 10 points).** A global evaluation of scientific and/or academic quality of the contributions of the scientific staff shall proceed, considering his/her profile holistically, the scientific and/or technical contributions, his/her input to them and the generated social and economic impact. The merits throughout all the professional trajectory shall be considered, making equality in the evaluation of merits of women and men and the youngest research staff easier.



- **Scientific and/or technical quality of the proposed actions (up to 10 points).**
The scope of the settled objectives and scientific and/or technical objectives to be developed during the stay shall be evaluated.
- **Impact for the applicant and for CSIC of those stays (up to 10 points).**
The potential of the stay to create future collaborations of scientific and/or technical cooperation and lead to sustainable capabilities, as well as the impact of the stay for the professional development of the applicant and the impact for the ICU, for CSIC and the American organization.

4.3. The **20 best assessed applications** shall get to the second evaluation phase. In case of a tie those with better mark in the section **scientific – technical quality** shall be prioritized.

4.4. The **second phase** shall be a personal interview, which shall be carried out via virtual media, with a mixed commission appointed by CSIC Follow-up Committee – Fulbright Commission, who shall have the same number of representants for each one of the Parties. The interview shall consist of:

- Explanation and defence of the objective of the stay in English language for 10 minutes-
- Questions of the mixed commission in order to clarify or precise aspects related with the scientific-technical content of the proposed stay.
- Data verification to check that there are not incompatibilities with the requirements of Fulbright Programme and the procedure for the obtention of the compulsory visa (J-1).

4.5. The final selection of applications shall result of the sum of the scores obtained in both phases, will be carried out on basis of the following scale:

- Obtained score in the first phased: 70%
- Obtained score in the second phase: 30%

5. RESOLUTION

5.1. The result of the selection process shall be informed through the Resolution of CSIC Presidency, which will be published in CSIC INTRANET and shall be communicated by email to main male and female researchers of the proposals.



5.2. The male/female Fulbright scholar status shall solely be acquired when Fulbright Foreign Scholarship Board, maximum body of the decision of Fulbright programme, ratifies the candidates and these obtain the J-I visa.

6. ADMINISTRATIVE SITUATION OF CSIC-FULBRIGHT SCHOLAR DURING HIS/HER STAY IN THE USA AND OBLIGATIONS OF THE GRANT HOLDER

6.1. The administrative situation of the scholar during his/her stay shall be of active service in training stay according to article 17.6 of Ley 17/2022, of September 5, which modifies Ley 14/2011 of June 1st, on Science, Technology and Innovation.

6.2. Obligations derived from the obtention of the aid:

6.2.1. Complete the reports, formularies and other documentations that are requested by the American organization, the Fulbright Commission or CSIC.

6.2.2. After the notification of granting the aid, its shall be sent to CSIC:

- Letter of the maximum authority of the unit or administrative area, certifying that there is no objection to the benefit of the scholarship.
- Family book in case of applying the additional funds to cover the expenses of companions.

6.2.3. Submit to CSIC a final memory about the developed activities, and a stay certificate issued by the host American organization upon its return, indicating the dates of the stay. In case of having applied for the aids of a family companion, the copy of the plane tickets shall be attached. CSIC and Fulbright keep the right to claim a refund of the aids received for stay periods not benefited by the beneficiary as well as for their dependent family members.

6.2.4. Subscribe a security policy of illness and accidents with full coverage for the family members of the beneficiary of the grant. If this one is accompanied, which includes international and national trips. The subscription of this policy of illness and accidents shall be equal or similar to the Fulbright Commission subscribes for the scholar person, with a maximum scope of 100,000 American dollars for family companions. The cost of this policy shall be carried out by the scholar person.



6.2.5. If publications are derived from the stay, the funding associated with CSIC-Fulbright funding scholar shall be mentioned in them.

7. CONTROL REGIME

The lack of adequateness in the use of granted aids, the failure of the execution rules or the lack of fulfilment of the scientific-technical objectives of the project could be object of sanction, be able to make the application of VRI aids to the scholar impossible during a period up to five years, as well as the refund of the aid.

8. QUERIES

internacional@csic.es

Madrid, February 16th 2024

CSIC's President

Signed. Eloísa del Pino